



**Assessment, Feedback, Incentives, eXchange (AFIX)
2014 Provider Site Visit Questionnaire
Childhood and/or Adolescent Visits**

General notes:

Questionnaire may be filled out prior to the AFIX visit or during the visit. The assessor, along with the provider, should select 2-3 strategies to incorporate into the QI plan for implementation and follow-up.

- If questionnaire is filled out during the visit and using CoCASA, the provider's demographic information should be entered in the **provider set-up** tab
- If questionnaire is filled out during the visit and using AFIX online tool, the provider's demographic information should be entered in the **General Site Visit Information** tab
- If questionnaire is mailed out prior to the AFIX visit, the following provider demographic questions should be added to the top:

Assessment date: _____ Assessment name: _____
 Assessor's name: _____
 Provider site name: _____
 Provider address: _____
 Contact person: _____ Telephone/fax: _____
 E-mail: _____ VFC pin number: _____
 Type of medical records the provider uses: Electronic (type) _____
 Paper _____
 Method of reporting to the IIS: _____

Strategies to improve the quality of immunization services

1. Do you have a reminder/recall process in place for pediatric/adolescent patients? (y/n)
2. Do you offer walk-in or immunization only visits? (y/n)
3. Do you routinely measure your clinic's pediatric/adolescent immunization coverage levels and share the results with your staff? (y/n)
4. Do you schedule the next vaccination visit before the patients/parents leave the office? (y/n)
5. Do you contact patient/parents within 3-5 days when a "well child" or "immunization only" visit is a "no show" and reschedule it for as soon as possible? (y/n)
6. Do you have a system in place to schedule wellness visits for patients at 11-12 years of age? (y/n)
7. Do you have an immunization champion at this practice that focuses on QI measures, reducing barriers, and improving coverage levels? (y/n)
8. Do you regularly document vaccine refusals and reasons for refusals (parent choosing to delay, parent has vaccine safety concern, medical contraindication, etc.)? (y/n)

Strategies to decrease missed opportunities

1. Does your immunization staff educate parents about immunizations and the diseases they prevent, even when the parents refuse to immunize? (y/n)
2. Do you have immunization information resources to help answer questions from patients/parents? (y/n)
3. Is your immunization staff knowledgeable and comfortable with current ACIP recommendations, including minimum intervals, contraindications, etc.? (y/n)
4. Do you train front desk/scheduling staff so they know when it's appropriate to schedule immunization appointments? (y/n)
5. Do you have standing orders for registered nurses, physician assistants, and medical assistants to identify opportunities to administer all recommended pediatric/adolescent vaccines? (y/n)
6. Is your immunization staff knowledgeable and comfortable with administering all recommended vaccinations to patients at every visit? (y/n)

Strategies to improve completeness and accuracy of immunization information in the IIS

1. Does your staff report all immunizations you administer at your clinic (or practice) to your state/city IIS? (y/n)
2. Does your staff report immunizations previously administered to your patients by other providers to the IIS (e.g., official shot record, other IIS report, copy of medical record)? (y/n)
3. Do you inactivate patients in the IIS who are no longer seen by your practice? (y/n)
4. Do you use your IIS to determine which immunizations are due for each patient at every visit? (y/n)